

# Maintenance Superintendent

A 71-unit, non-union residential HUD 202 senior building in the Bronx (New York City) is seeking an experienced Maintenance Superintendent to live on-site.

The Maintenance Superintendent is responsible for all phases of building maintenance and operations. The ideal candidate will be a proactive individual with initiative and highly effective decision-making skills. Responsibilities also include repairs consisting of plumbing, carpentry, directly addressing all physical site needs including building interior, exterior and grounds; respond to service requests, routine cleaning of the premises, on call for emergencies, and all other maintenance issues as may be required.

Qualifications:

- Certifications and licenses required by the City of New York and relevant to the building operation
- Skilled in electrical repair and plumbing
- Knowledge of boiler plant and heating systems
- Experience in managing subcontractors
- Basic computer skills for communications and management activities
- Good problem-solving ability
- Strong people/communication skills

Reply with salary requirements and resume to [info@multifamilymgt.com](mailto:info@multifamilymgt.com). Salary considerations commensurate with abilities and experience. Benefits program including paid time off, holidays, a healthcare plan, 401(k), long-term disability and life insurance.

**EQUAL OPPORTUNITY EMPLOYER**